

**UTAH PROSECUTION COUNCIL
MEETING AGENDA**

Friday, June 29, 2018, 12:30 p.m.

**Historic Coalville Court House
60 N. Main Street
Coalville, UT**

*Pre-meeting Reminder: The meeting is recorded and the equipment is pretty sensitive.
It does pick up sidebar conversations.*

1. Approval of the minutes from the April, 25, 2018 meeting, **Tab A**
2. Financial Report - Bob
 - a. Surcharge FY18 and Year to Date, **Tab B**
 - b. FY18 Budget
 - c. Draft FY19 Budget, **Tab C**
 - d. John R. Justice - Steve
3. Training Committee Report - Steve, **Tab D**
 - a. Regional Legislative Updates, May-June 2018
 - b. CJC/DV Conference, May 14-16, 2018, Snowbird
 - c. Advanced Trial
 - d. Cyber Crime Conference - Marilyn
 - e. DV101 Bootcamp
 - f. UPC Scholarships - Bob
4. UPAA Report - Haley and Marilyn
 - a. UPAA Conference, June 20-22, 2018, Cedar City
5. Resource Prosecutor Reports
 - a. Tyson: **Tab E**
 - b. Marlesse: **Tab F**
6. IT Issues - Bob and Ron
 - a. eProsecutor
7. UPC Statute - Bob, **Tab G**
8. UMAA Meeting - Bob
9. POST Recording Fees - Bob
10. VIRTRA Training - Bob
11. Other Business
12. Next meeting
13. Adjourn

Director's Summary of UPC Agenda Items

1. Approval of minutes from April 25, 2018 meeting. *Tab A*
2. Financial Report
 - a. Surcharge FY18 and Year to Date, *Tab B*
 - i. Monthly Totals Since Last Meeting
 - (1) Apr 18: \$47,117.21 Apr 17: \$49,389.48
 - (2) May 18: \$48,471.43 May 17: \$43,946.73
 - ii. YTD Surcharge Totals
 - (1) May 18: \$463,012.34 May17: \$461,076.90
 - iii. YTD Court Receipts
 - (1) DC 2018: \$2,849,419.18 DC 2017: \$3,155,892.74
 - (2) JC 2018: \$13,060,147.90 JC 2017: \$12,705,236.80
 - b. FY18 Year end budget
 - i. We are still waiting for final numbers from the AG's office before we can close out our budget. We're always about 6-8 weeks behind in getting that information so this is nothing new.
 - ii. We'll have a final report in September.
 - c. Draft FY19 Budget, *Tab C*
 - i. Last year the AG's finance director was able to meet with me before the start of the new fiscal year and had more precise numbers in relation to FY18. She has been unable to meet with me so I resorted to the past practice of projecting next year's surcharge based on the last four years of data. I conservatively estimate that we'll receive at least \$537,000 in surcharge dollars.
 - ii. Surcharge Carryover: I am projecting our carryover will be at least \$150,000 for the following reasons.
 - (1) We managed our budget well this year so am anticipating \$40-50,000 in carry over.
 - (2) Because we did not have an SADVRP employed until October, we did not spend all the funds dedicated to that position. There will be some carry over from that fund. I am projecting approximately \$93,000 in carryover.
 - (a) UPC is using a portion of those funds to sponsor three scholarships to send prosecutors to NDAA's Prosecuting Sexual Assault Conference. We paid their registration fees from this year's funds but the balance will be carried over into next year.
 - (i) Blair Wardle, Box Elder County
 - (ii) Susan Hunt, Davis County
 - (iii) Zach Weiland, Washington County

- (3) The AG's office agreed to give us \$30,000 to use for DV training.
 - (a) We will use \$12,000 of that for Basic since the case scenario is DV based.
 - (b) We are using the remaining balance to sponsor scholarships to send up to eight prosecutors to NDAA's Prosecuting Domestic Violence Conference.
 - (c) Those funds will be pass through only for this year.
 - (4) Advanced Trial Skills
 - (a) We haven't held one in almost 4-years.
 - (b) Training committee is looking at a significant revamping of the curriculum.
 - (5) Cyber Crime Conference
 - (a) Marilyn attended Idaho's prosecutor assistant's conference and brought back several great ideas for speakers and conferences. One of them is a Cyber Crime Conference.
 - (b) She will provide more details during the training committee report, but we have budgeted funds for a two-day conference. We're hoping to co-sponsor it with other interested agencies, thus keeping the total cost down.
 - (6) DV101 Bootcamp
 - (a) If the carryover is as much as I'm projecting, we will sponsor and hold a DV101 Bootcamp conference sometime next year.
 - (b) It will be similar to Basic but with an intense focus on DV issues.
 - (7) Part-time Secretary
 - (a) This will be the first expense cut if the funds do not materialize as I'm projecting.
 - d. John R. Justice Grant
 - i. The committee met and divided the award. I was out of town and not in the meeting.
 - ii. Steve Garside will give a more detailed description of the process.
- 3. Training Committee Report, *Tab D*
 - a. Regional Legislative Updates
 - i. Tyson and Marlesse conducted the majority of the training sessions. They each made great contacts and got quite a few invites to come back and teach on their respective areas.
 - b. CJC/DV Conference
 - i. 178 prosecutors attended.
 - c. Advanced Trial
 - i. This has been reported on before, but the committee is looking at revamping for the format and finding a new location.

- ii. We will be asking bosses to suggest names and encourage their prosecutors to attend. In the past, folks only want to come if they don't have to do "homework" or "perform" in front of others. That is one of the fundamental aspects of an advanced Trial Practice course.
 - d. Cybercrime Conference
 - i. Marilyn will give a brief report on this proposed conference.
 - e. DV101 Bootcamp
 - i. Similar to Basic in terms of length but with an intense focus on successfully prosecuting DV related offenses.
 - f. UPC Scholarships
 - i. Sexual Assault Conference
 - (1) As mentioned above, Susan Hunt, Blair Wardle and Zach Weiland were selected to attend.
 - ii. DV Conference
 - (1) I've received the applications but have not selected anyone yet. I'll most likely have it done by Friday and will let you know.
- 4. UPAA Report
 - a. Annual conference June 20-22, Cedar City, UT
 - i. "Start by Believing" was the theme. It was well received. After the introductory presentation, several attendees talked with the presenters and disclosed, for the first time, they had been sexually assaulted before but never disclosed.
 - ii. Marlesse gave a presentation that was fact-filled, personal and well received. A few tears were shed.
 - b. New board members.
- 5. Resource Prosecutor Reports
 - a. Tyson: *Tab E*
 - b. Marlesse: *Tab F*
- 6. IT Issues - eProsecutor
 - a. Grant funding.
 - i. I thought we would know by now if we had been awarded the additional grant funds. When my grant manager said we'd know by early June, he meant that DOJ would notify CCJJ if any changes needed to be made to the grant.
 - ii. The actual grant will not be awarded until mid-September.
 - b. Amended MOA
 - i. Until I know whether the grant will be awarded, I have waited to update and send out the MOA.
 - ii. I want it to reflect the final status of grant funding and what each jurisdiction could be assessed.

- (1) Remember, at the last meeting, the following was decided;
 - (a) If the grant is awarded, and jurisdictions bear no cost in terms of the contract, the maximum, yearly per-user fee that could be assessed is \$206.
 - (b) If the grant is not awarded, and jurisdictions bear the cost of the remaining balance of the contract, the maximum, yearly per-user fee that could be assessed is \$103.
 - c. Current Project Status
 - i. Ron will provide details on where the project is at.
 - ii. We are hoping to begin beta testing in the late fall.
 - iii. Absent major issues, we are hoping to begin deployment the first of the year, 2019.
- 7. UPC Statute, *Tab G*
 - a. The attached copy of the statute incorporates all the requested changes, additions, deletions, etc. from last Council Meeting. New material is reflected by color and underline.
 - b. Specifically:
 - i. The reference to unusual prosecution expense reimbursement was kept.
 - ii. 6 members constitutes a simple majority, quorum
 - iii. "Consistent with state personnel policy" was added to the sections relating to the director's responsibility to appoint and supervise administrative staff and the Council's authority to establish the compensation for the director, resource prosecutors and administrative staff.
 - c. Absent any new changes, Steve Garside has a representative he will ask to sponsor this change.
 - d. Fiscal note? Other than the additional cost of travel for the two new city prosecutor council members, there is no impact. It will be so negligible that it will have no impact.
- 8. UMAA Meeting and Training
 - a. I attended UMAA's spring conference. I was included on their agenda to discuss eProsecutor.
 - b. I will plan to attend this conference each year and discuss what UPC is doing and how we benefit city prosecutors.
 - c. We talked about combining their conference with the Fall Civil Conference. Based on their agenda and needs, there wasn't an over abundance of enthusiasm or support for that suggestion.
 - d. They currently fill the Hilton Garden Inn ballroom and if anymore people attended, they would have to find a new location for their conference. As it is, they are trying to limit attendance to actual UMAA members. They have several non-governmental, civil practitioners that attend for the cheap CLE.

9. POST Recording Fees
 - a. Director Stephenson will be able to provide more detail but POST is unable to reduce their video recording and production costs.
 - b. The quoted price to us is half their normal price.
 - c. They do not offer other discounted prices to their own agencies so cannot reduce their costs for UPC.
 - d. In preparing the budget, I realized that the cost for Tyson and Marlesse to travel and conduct the updates comes from Tyson's grant and Marlesse's dedicated funds. Therefore, the only real costs to UPC for the legislative training is when I go and train.
10. VIRTRA Training
 - a. Every slot has been filled and everyone has had a great time. I'm asking each participant to write a short testimonial. Here are a couple responses:
 - i. "Wow, Wow, Wow! Amazing experience! The technology and the real-to-life scenarios made for a heart pumping, adrenalin filled experience. You really get a feel of what police officers experience regularly. Ken Wallentine brings it all home with discussions of how these situations affect police officers and how that could impact your job as a prosecutor. Highly recommended!" Stephen Starr, Weber County
 - ii. I recently attended the VirTra training conducted by Ken Wallentine and William Fowlke of the AG's office. To use an obvious pun, I was blown away by it. Really, in truth, I can't think of a training that I have had the last several years that has impacted me more. I was shocked by the sense of realness that the simulator provides. I walked away with a completely new and deeper appreciation for the host of complex issues facing an officer when he/she is involved in an interaction that leads to an officer involved shooting. Ken and Will provided excellent instruction and insight. Every prosecutor should attend this training! Tony C. Baird, Cache County Attorney's Office
 - iii. VirTra is a perfect way to see first hand what police officers potentially face on the streets. It is awesome! The scenarios immerse you in a world that literally surrounds you and engulfs you. I felt as though I was there as a police officer walking through each scenario. The debrief after each scenario with Ken is a great way to learn from the scenario and process the information and scenario from all perspectives. It is truly a fun experience and I would encourage all prosecutors to go and try it out. I would give it 5 stars! Jason Sant Assistant Spanish Fork City Attorney
 - b. I expect we'll continue to offer this opportunity on a monthly basis.
11. Other Business
12. Next Meeting
 - a. Wednesday, September 19, 2018, 8:30 a.m.
 - b. Provo Marriott - Fall Conference
13. Adjourn

Tab A

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UTAH PROSECUTION COUNCIL
Wednesday, April 25, 2018
Salt Lake County District Attorney Offices
1st Floor Conference Room
35 East 500 South
Murray, Utah

PENDING MINUTES

UPC : Barry Huntington, Chair, Garfield County Attorney
 Haley Christensen, UPAA Co-Chair, Salt Lake County District Attorney's Office
 Robert Cosson, Chief Prosecutor, St. George City Attorney
 Stephen Foote, Chair-elect, Duchesne County Attorney
 Steven Garside, Layton City Attorney
 Sim Gill, Salt Lake County District Attorney
 Ryan Peters, Juab County Attorney

EXCUSED: Jann Farris, Morgan County Attorney
 Sean Reyes, Utah Attorney General
 Commissioner Keith Squires, Utah Department of Public Safety
 Scott Stephenson, Deputy Director of P.O.S.T *(designee of Commissioner Keith Squires) via telephone*

UPC Bob Church, Director
STAFF: Marilyn Jaspersen, Training Coordinator
 Marlesse Jones, Staff Attorney
 Tyson Skeen, Staff Attorney
 Ronald Weight, IT Director

GUESTS: Spencer Austin, Chief Criminal Deputy, Utah Attorney General
 Jeff Buhman, Utah County Attorney
 David Carlson, Justice Division Director, Utah Attorney General
 Stephen Hadfield, Box Elder County Attorney
 Jeff Hall, Deputy Salt Lake County District Attorney
 Margaret Olsen, Summit County Attorney
 Ryan Robinson, West Valley City Attorney
 Scott Sweat, Wasatch County Attorney
 James Swink, Cache County Attorney

I. WELCOME AND APPROVAL OF THE MINUTES - JANUARY 5, 2018

A. The Council members were welcomed and the meeting convened. Council members thanked Sim Gill for hosting today's meeting.

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- B. Steve Garside made the motion to approve the January 5, 2018 minutes. Stephen Foote seconded the motion and it passed unanimously.

II. COUNCIL MEMBERSHIP

- A. New councilman Ryan Peters, Juab County Attorney, representing Region II, replaces Scott Sweat who did not wish to be considered for reelection to the Council. Stephen Foote, Duchesne County Attorney, representative of Region IV will continue his service on the Council. Sim Gill made the motion to approve Ryan Peters, Juab County Attorney, representing Region II as a new council member and Stephen Foote, Duchesne County Attorney, representative of Region IV to continue another term. Stephen Foote seconded the motion and it passed unanimously.

III. IT ISSUES

A. eProsecutor

In addition to the in depth report in the Director's Summary, Ronald Weight and Bob Church reviewed comments as outlined in the Director's Summary. Please refer to the Director's Summary and attachment Tab K.

1. Report from Ron/committee on the progress.

Ron reported that the UPC eProsecutor committee has met several times with Journal Technology (JTI) to work out the configuration and tailor eProsecutor to look and function universally for its users. Ron noted one exciting feature of electronic discovery with verification of receipt will be available. Also during this initial phase, connecting with law enforcement, i.e. Spillman, will not be developed. However, Sandy City is working with JTI on this feature and when they have it is up and running Ron can integrate it into eProsecutor after the initial deployment. This may not happen for a couple years. In the meantime, connecting to law enforcement can be done through PIMS or a portal users are currently using. He also indicated there is a test website that potential users, support staff, can access and test the system, and provide feedback. The feedback would be helpful in the further development of the system. Ron estimated the first deployment of eProsecutor would be sometime in September/October 2018. Users who have yet to sign the MOU must do so before they will receive eProsecutor. Ron encouraged those who haven't signed the MOU do so as soon as possible. For more details, please refer to his summary under attachment Tab K.

2. Individual Jurisdiction Costs

Bob explained the reason UPC cannot provide an actual final cost.

- a. The contract price was \$1.235M. UPC received a grant for \$1M which leaves a remaining balance of \$235,000 that will need to be covered, most likely, by users. However, Bob is in the process of applying for additional grant money to cover the remaining balance. If awarded, the full contract price would be covered by the additional grant with no expenses incurred to the jurisdictions for the life, five years, of the contract. If UPC is not awarded the additional grant, the balance of \$235,000 would need to be apportioned among all users

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and would be due in the first year of the grant period. For budgetary purposes, it is estimated there will be 150 users. (150 users ÷ \$235,000 is \$1,566.67 per user or \$1,600 rounded up to cover remaining balance of the contract.) If there are more or less than 150 users, those numbers would change. Currently, there are approximately less than 70 confirmed users. However, there are approximately 100 plus PIMS users and it's anticipated to reach 150 eProsecutor users.

- b. Under the contract JTI requires one person be the contact person or a system administrator to represent all the jurisdictions. Ron Weight has been designated as the system administrator.

3. Regional or Individual Jurisdiction Training & Cost

- a. Because UPC was able to get a great deal with JTI, JTI is unwilling to accept or make general service calls from or to individual jurisdictions. So any general contract-related issues individual jurisdictions would need to go first through, Ron, System Administrator. Ron will then take the issues to JTI.
- b. Currently, Journals' rate for contract work is \$175 per hour plus expenses. Individual jurisdictions would only need to contract with JTI if an agency wanted something specific, above and beyond what the final product entails. The evaluation committee is trying to ensure that this is a "universal" product. The committee is working to develop standard reports and documents that most offices use such as discovery, filings, information, subpoenas, etc. However, if an agency wants something specific, they will have to individually contract with Journal.
- c. In negotiating the contract and to keep the total contract cost down, the evaluation committee *intentionally* decided that each jurisdiction should be responsible for their own training/deployment costs, beyond what is already included in the contract. We have paid for 150 individuals to be trained. JTI and UPC will provide regional training sessions where agencies can send their representatives to be trained. Then those people can return and train the rest of their staff. However, Bob was verbally told by Journal, which confirms the information in pricing information in the contract, that if a jurisdiction wants them to come to their location and train, the cost would be \$500 per user or a minimum cost of \$2,500. For example, if a jurisdiction had 6 users their cost would be \$3,000, but if a jurisdiction had two users their minimum cost would be \$2500, plus expenses. Hopefully, the initial training will be sufficient. Ron added he would be available to help out with individual training or if a jurisdiction representative was not able to make it to a regional training. Having said that, Bob felt confident that there shouldn't be any additional training costs.
- d. Ron spent a lot of his time up front, but not limiting his other UPC responsibilities, implementing and setting up PIMS. As the eProsecutor System Administrator, Ron will most likely have the same demands. To that end, the Council discussed assessing a fee for Ron's services if jurisdictions need additional training after the initial training. More details are found in

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the Director's Summary. Ron gave a breakdown of how much time he is currently spending as well as how much time he anticipates spending on eProsecutor over the course of the contract.

- (1) Currently, 8-14 hours a week spent on eProsecutor.
- (2) During roll-out, Deployment - 90-100% of his time for 6-12 months.
- (3) After year one live - 50-75% of his time
- (4) After two years live - 35-65% of his time
- (5) Last three years of contract - 25-45% of his time
 - (i) Ron's hourly rate is \$38.37.

4. The Offense Table.

Currently, the offense table is not compatible with eProsecutor. Ron expects it will take a significant amount of time to design, test and implement this new process. Once created, it will be easy to maintain. UPC pays 10% of Tyson's salary with his grants paying the rest. Tyson has been updating the offense table as part of his 10% UPC responsibilities. Tyson indicated that after the legislative session it takes approximately 15-20 hours of his time and during the year not much more than that. Currently under PIMS, the offense table will continue to work as long as needed and won't go away when PIMS dies.

5. The Council decided over a year ago to let PIMS "die a natural death." The grant, as currently written and approved, would not allow an overhaul of PIMS. For those jurisdictions who will continue with PIMS and not go with eProsecutor, the Council agreed that they may obtain the source codes from Ron to maintain PIMS on their own.

Given the report, Bob asked the Council if a user fee, similar to the PIMS user fee, be assessed each jurisdiction for Ron's work associated with eProsecutor for, at least, the first five years of the contract. Steve Garside commented that if the second grant is awarded and for budgetary purposes, users would expect they would not be charged more than their current PIMS user fee. **Bob was asked to keep the Council informed of jurisdictions who haven't signed the MOU, what user fee would be affordable and what amount would not.** The question regarding how city codes will be handled in eProsecutor will be addressed at the next Council meeting. After an in depth discussion, Stephen Foote made the motion that if the additional grant of \$235,000 is awarded and there is no user fee cost to jurisdictions, than a user fee could be equivalent to what they are paying now (max. of \$206 per user per year) and if the additional grant of \$235,000 was not awarded than their user fee would be no more than half of the current PIMS user fee. Steve Garside, reluctantly, seconded the motion. Hearing no more discussion, the motion passed unanimously.

IV. 2018 LEGISLATIVE RECAP AND 2019 LEGISLATIVE ACTIVITIES

- A. In addition to Bob's report, please refer to the Director's Summary for details. Bob informed the Council that this year was an unusual year, requiring him to appear on the hill and testify. He became aware that Senator Christensen's SB142 repealed the .5% of the surcharge that went to the AG's office to be used to train municipal and county attorneys in the prosecution of domestic violence offenses. After Bob was made aware of this bill and following the AG's protocol and approval to appear on the hill, he, Reed Richards, Dan Burton, Dave Carlson, Ned Searle, and others lobbied multiple

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Representatives and Senators to keep the money in the AG's office. There was a great deal of support to do this but a change to the general fund had already been made so the money was not returned. Bob testified 3-4 times in front of different committees asking that the money be returned. Senator Christensen agreed to withdraw the bill if they could get others on board and get the money back. Senator Christensen said if he had known of UPC's need and ability to use the money prior to the drafting of the bill and it being moved to the general fund, he wouldn't have introduced the bill. Ultimately, the money was gone. In any event, the AG's office agreed to provide UPC with \$30,000 from this year's surcharge allocation to be used for the stated DV training purpose. Bob is hopeful there is a good chance to get some or all of the money back. Typically, it has been a rare occasion where the UPC Director has appeared on the hill before a committee. But in light of Paul's retirement, SWAP's reorganization and only having a part-time lobbyist, is there a need for the Director to take an increased role during the session? Of course, if he does, he will approve things through the AG's established channels. Bob asked the Council for their guidance in this regard. Council affirmed that only on special occasions and by following AG policy should he appear. Currently, the Council does not feel that he needs to expand his role on the hill. Spencer Austin affirmed that Bob has been very good in following the AG's protocol, policy, and keeping principal players well apprised of the issues.

B. UPC needs to amend its statute.

Bob proposed the following amendments. The following either are possible suggestions or reflect proposed substantive changes. "Clean-up" language is not specifically referenced here. Council's changes or comments are highlighted in red and/or otherwise left as in agreement to the proposed changes.

1. 67-5a-1(2). Council shall...
 - a. Adds "provide assistance to local prosecutors"
 - b. Deletes unusual prosecution expense provision. [The Council wants to leave this option/language in]
 - c. Adds "provide training and assistance to law enforcement officers, as required elsewhere within this code." Covers the required trauma informed training. [leave in: c: as funds are available as are budgeted for this purpose, provide reimbursement for unusual expenses related to prosecution for violations of state laws. The Council wants this to continue to be an option so it is statutorily in place for years when there are funds available.]
2. 67-5a-1(3). Increasing Council membership to 12 by adding two more Municipal Attorneys.
 - a. Currently UMAA nominates UPC's two municipal attorneys.
 - b. To better reflect UPC's membership and give an equal voice to municipal prosecutors, Bob proposed that two city prosecutors be added. They would be nominated by the leadership of the Utah Misdemeanor Prosecutor Attorneys Association (UMPA). [Total of 2 from UMAA & 2 from UMPA]
3. 67-5a-1(4). Any new council member appointed must be approved by a majority of currently serving council members.

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4. 67-5a-2. Members will now be “approved” by the council v. qualified. Vacancies will be filled according to the provisions of 67-5a-1
5. 67-5a-5. Quorum Meetings
 - a. Changes from 5 to 6 members to constitute a quorum. [a simple majority]
 - b. Allows the council director to call a special meeting.
6. 67-5a-6. Council employees.
 - a. Adds that the director shall appoint resource prosecutors with the consent of the council, resource prosecutors serve at the pleasure of the council, and lists the requirements to be a resource prosecutor.
 - b. Adds that the director shall appoint and supervise administrative staff [consistent with state policy].
 - c. Adds that the Council shall establish the compensation for the director, resource prosecutors and administrative staff [consistent with state policy], consistent with state personnel policies.
7. 67-5a-7. Responsibilities of the director
 - a. Deletes the old requirement to screen any specialized investigation and prosecution unit created in the AG’s office for the investigation and prosecution of any child abuse offense.
 - b. Adds, “ensures all statutory required training occurs,” i.e. informed trauma training for officers.
8. 67-5a-8. Adds “and training” costs of this chapter.
9. 51-9-406. Victims of Domestic Violence Services Account established - Funding - Uses. [Go to Rep. Ivory for support.]
10. As currently drafted, the only fiscal impact is accounting for the possible travel related expenses for the two new Council members. That will be minimal.
11. Bob will work with Reed Richards and Dan Burton so this can get done next year.

Steve Garside believes he has a representative who will run this bill. Bob will send out another draft in preparation for the council’s approval at the next meeting.

V. FINANCIAL REPORT

A. Financial Reports

Bob Church gave an in depth financial report up to the month of February. March receipts were not available. Revenue receipts were not available.

Surcharge FY18 and Year to Date

1. Monthly Totals Since Last Meeting
 - a. Dec17: \$41,410.09 Dec 16: \$36,657.75
 - b. Jan18: \$37,262.05 Jan 17: \$37,157.86
 - c. Feb18: \$43,322.61 Feb 17: \$42,183.85
2. YTD Surcharge Totals
 - a. Feb 18: \$318,146.07 Feb 17: \$320,344.08
3. YTD Court Receipts
 - a. DC 2018: \$1,841,446.57 DC 2017: \$2,109,003.12
 - b. JC 2018: \$9,092,968.99 JC 2017: \$8,916,225.62

B FY18 Budget Update

1. Significant addition to the budget

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- a. One-time \$30,000 to be used for DV training.
2. All expenses to date have been entered.
3. We have not yet received a report from the AG's office reflecting reimbursable expenses, i.e. grant funding, SB200 funds, etc..

VI. UPC DOMESTIC VIOLENCE AND SEXUAL ASSAULT TRAINING SCHOLARSHIPS

Bob Church gave an in depth report of the use of DV training dollars. Please refer to the Directors Summary for details.

- A. \$18,000 to fund scholarships for eight (8) DV prosecutors to attend NDAA's DV course: Investigating, Prosecuting and Providing Essential and Meaningful Victim Resources to be held October 29 - November 2, 2018, Long Beach, CA. Scholarships will be awarded based upon a criteria as detailed in the Directors Summary.
- B. \$12,000 to offset student's lodging expenses who attend the Basic Prosecutor Course. June 30, 2018 is the deadline to have these funds expended or committed as much as possible.
- C. SB 200 Funding - Use of Sexual Assault Training Dollars
 1. Fund at least two scholarships to attend NDAA's Prosecuting Sexual Assault and Related Violent Crimes, Course Agenda
 2. August 13-17, Bellevue, Washington
 3. Application Period: Monday, May 7 - Friday, May 25, 2018
 4. Similar application process as described above.
- D. The Council agreed that if the student cancels for reasons other than sickness, emergency, or death, the student or the office should be required to reimburse UPC the cost of non-refundable expenses; plane, registration.

VII. TRAINING COMMITTEE REPORT

In addition to Steve Garside's, UPC Training Committee Chair, report, please refer to the Director's Summary for details. The Training Committee met March 22, 2018. He highlighted the following.

- A. Spring Conference - Salt Lake Sheraton Hotel April 26-27. Registration count was 322.
- B. Fall Prosecutors Training Conference - Provo Marriott - Sept. 19-21, 2018 (the District Judicial Educational Conference will be held the same time.)
- C. Basic Prosecutor Course - The Riverwoods Conference/SpringHill Suites - August 20-24, 2018. New location and different date.
- D. Civil Conference - Moab SpringHill Suites by Marriott - October 17-19, 2018
- E. UMPA - Moab SpringHill Suites by Marriott - November 8-9, 2018
- F. County Attorney Executive Seminar - St. George Dixie Center - November 15-16, 2018.
- G. Other training - DV 101
Format will be patterned after Basic Prosecutor Course. Suggested curriculum will be focused on emotional abuse.
- H. Nominations for 2019 Fall Conference. Stephen Foote made the motion to hold the 2019 Fall Conference at one of the following locations, 1st choice, Moab or 2nd choice St. George. Marilyn was asked to find a venue that will honor the state rate. Robert

Cosson seconded the motion and it passed unanimously

VIII. UPAA

Haley Christensen, UPAA Co-Chair gave the following UPAA report.

- A. There was one open position on the board. Haley welcomed any recommendations from the Council.
- B. The 2018 UPAA Conference will be held at the Cedar City Courtyard Marriott, June 20-22, 2018.

IX. RESOURCE PROSECUTORS REPORTS

- A. Tyson Skeen referred the Council to the in depth TSRP report as outlined in the handouts. He reported on his training schedule.
- B. The Council introduced and welcomed Marlesse Jones as the new Sexual Assault/Domestic Violence Resource Prosecutor. Marlesse replaces Peter Leavitt. Marlesse referred the Council to the in depth SA/DVRP report as outlined in the handouts.
- C. Bob praised the work of both Tyson and Marlesse. They are doing great things and are proactive in their approach to training.

X. GRAMA REQUESTS

Bob Church reviewed comments as outlined in the Director's Summary. Bob directed the Council's attention to the Directory Summary report and attachments for details. Hearing no comments or questions, the Council moved to the next item

XI. VIRTRA TRAINING

In addition to the in depth report in the Director's Summary, Bob Church indicated that upon recommendation from the training committee, UPC and the AG's office have arranged for prosecutors to be trained on the AG's VIRTRA system. The VIRTRA is the AG's high-tech virtual reality simulator. It takes the student into a shooter scenario where the student has to make split decisions whether to fire their weapon. Ken Wallentine and Will Fowlke have developed a 90 minute instruction and shooting course. Two hours of CLE can be earned which UPC will submit to the Bar. Registration opens April 30, 2018 first-come, first-served basis. If demand is high, add additional dates can be arranged. The following dates and times are available:

Thursday, May 17, 2018

- 1. 9-10:30 a.m.
- 2. 12:30 a.m. - 12:00 p.m.
- 3. 1:00 p.m. - 2:30 p.m.
- 4. 2:30 p.m. - 4:00 p.m.

Thursday, June 28, 2018

- 1. Same times as above

Thursday, July 19, 2018

- 1. Same times as above

XII. UTAH JOURNAL OF CRIMINAL LAW

Judge Nolan and the editorial board sent their thanks for UPC's \$1,500 donation. The latest edition is almost ready for printing. Bob has provided names and mailing addresses of all

These pending minutes have not been approved by the Utah Prosecution Council and are subject to change until approved and adopted by the Council.

prosecutors in our database so everyone should be receiving a copy.

XIII. MEETING WITH UMAA

The February meeting with UMAA was postponed because of inclement weather. A new date is yet to be set.

XIV. POST RECORDING FEES

This item was tabled for the next Council meeting.

XV. NEXT UPC MEETING:

Friday, June 29, 2018

10:30 a.m.

Hosted by Summit County (Park City location)

XVI. ADJOURN

Tab B

**FY 2018
Criminal Fine Surcharge
Allocation Schedule**

Please remember to spend the lesser of the (AMOUNT COLLECTED plus ending fund balance) or the Appropriation

| Please remember to spend the lesser of the (AMOUNT COLLECTED plus ending fund balance) or the Appropriation | | | | | | | | | | | | | To Receive Amounts Up To The Appropriation | |
|-------------------------------------------------------------------------------------------------------------|---------------------------|-----------------------------|------------|-----------------|------------|-------------------------|---------------|-----------------|--|--------------|--|--|--------------------------------------------|--|
| Description | Total Surcharge Collected | General Fund First \$30,000 | | LESA First 4.5% | | Total Before Allocation | | Pros Council 3% | | Check Totals | | | | |
| | | Obj 7953 | Obj 7954 | Obj 7954 | Allocation | Obj 7959 | | | | | | | | |
| July New FY 18 | 1,270,915.99 | 30,000.00 | 31,353.47 | 1,209,562.52 | 36,286.88 | | 1,041,099.12 | | | | | | | |
| Total YTD | 1,270,915.99 | 30,000.00 | 31,353.47 | 1,209,562.52 | 36,286.88 | | 1,041,099.12 | | | | | | | |
| August | 1,422,622.45 | 0.00 | 39,887.02 | 1,382,735.43 | 41,482.06 | | 1,159,902.71 | | | | | | | |
| Total YTD | 2,693,538.44 | 30,000.00 | 71,240.49 | 2,592,297.95 | 77,768.94 | | 2,201,001.83 | | | | | | | |
| September | 1,474,451.38 | 0.00 | 39,683.31 | 1,434,768.07 | 43,043.04 | | 1,201,845.45 | | | | | | | |
| Total YTD | 4,167,989.82 | 30,000.00 | 110,923.80 | 4,027,066.02 | 120,811.98 | | 3,402,847.28 | | | | | | | |
| October | 1,308,788.16 | 0.00 | 35,964.58 | 1,272,823.58 | 38,184.71 | | 1,066,951.68 | | | | | | | |
| Total YTD | 5,476,777.98 | 30,000.00 | 146,888.38 | 5,299,889.60 | 158,996.69 | | 4,469,798.96 | | | | | | | |
| November | 1,274,494.98 | 0.00 | 36,007.29 | 1,238,487.69 | 37,154.63 | | 1,039,182.32 | | | | | | | |
| Total YTD | 6,751,272.96 | 30,000.00 | 182,895.67 | 6,538,377.29 | 196,151.32 | | 5,508,981.28 | | | | | | | |
| December | 1,418,705.94 | 0.00 | 38,369.56 | 1,380,336.38 | 41,410.09 | | 1,156,442.03 | | | | | | | |
| Total YTD | 8,169,978.90 | 30,000.00 | 221,265.23 | 7,918,713.67 | 237,561.41 | | 6,665,423.31 | | | | | | | |
| January | 1,278,190.55 | 0.00 | 36,122.27 | 1,242,068.28 | 37,262.05 | | 1,042,197.57 | | | | | | | |
| Total YTD | 9,448,169.45 | 30,000.00 | 257,387.49 | 9,160,781.96 | 274,823.46 | | 7,707,620.87 | | | | | | | |
| February | 1,486,246.11 | 0.00 | 42,159.07 | 1,444,087.04 | 43,322.61 | | 1,211,869.56 | | | | | | | |
| Total YTD | 10,934,415.56 | 30,000.00 | 299,546.56 | 10,604,869.00 | 318,146.07 | | 8,919,490.43 | | | | | | | |
| March | 1,695,134.53 | 0.00 | 52,546.94 | 1,642,587.59 | 49,277.63 | | 1,383,042.89 | | | | | | | |
| Total YTD | 12,629,550.09 | 30,000.00 | 352,093.50 | 12,247,456.59 | 367,423.70 | | 10,302,533.32 | | | | | | | |
| April | 1,616,404.32 | 0.00 | 45,830.57 | 1,570,573.75 | | | | | | | | | | |
| Correct Adjust | | | | | | | | | | | | | | |
| April Cor. Alloc. | | | 45,830.57 | 1,570,573.75 | 47,117.21 | | | | | | | | | |
| Correct Adjust | | | | | | | | | | | | | | |
| April Revised | | | | | | | | | | | | | | |
| Total YTD | 14,245,954.41 | 30,000.00 | 397,924.08 | 13,818,030.33 | 414,540.91 | | | | | | | | | |
| May | 1,663,612.72 | 0.00 | 47,898.33 | 1,615,714.39 | | | | | | | | | | |
| Correct Adjust | | | | | | | | | | | | | | |
| May Cor. Alloc. | | | 47,898.33 | 1,615,714.39 | 48,471.43 | | | | | | | | | |
| Correct Adjust | | | | | | | | | | | | | | |
| May Revised | | | | | | | | | | | | | | |
| Total YTD | 15,909,567.13 | 30,000.00 | 445,822.40 | 15,433,744.73 | 463,012.34 | | | | | | | | | |
| June | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | | |
| Correct Adjust | | | | | | | | | | | | | | |
| June Cor Alloc | | | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| Correct Adjust | | | | | | | | | | | | | | |
| June Revised | | | | | | | | | | | | | | |
| Total YTD | 15,909,567.13 | 30,000.00 | 445,822.40 | 15,433,744.73 | 463,012.34 | | | | | | | | | |

**FY 2018
Criminal Fine Surcharge
Allocation Schedule**

| Description | RS 4107 St Courts 90% surchrg | RS 4108 St Courts 35% surchrg | RS 4109 JP Courts 90% surchrg | RS 4110 JP Courts 35% surchrg | Total Collected Surcharge 2018 | Total Collected Surcharge 2017 | Dollar Amt Change | Percentage Change |
|----------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|-------------------------|----------------------|
| July Old FY17 | 3,549.05 | 931.76 | - | - | 4,480.81 | 105,048.24 | (100,567.43) | -95.73% |
| July New FY 18 | 125,584.51 | 13,192.14 | 597,610.18 | 530,048.35 | 1,266,435.18 | 1,344,467.59 | (78,032.41) | -5.80% |
| Total YTD | 129,133.56 | 14,123.90 | 597,610.18 | 530,048.35 | 1,270,915.99 | 1,449,515.83 | (178,599.84) | -12.32% |
| August | 265,451.77 | 23,314.47 | 620,926.41 | 512,929.80 | 1,422,622.45 | 1,410,731.22 | 11,891.23 | 0.84% |
| Total YTD | 394,585.33 | 37,438.37 | 1,218,536.59 | 1,042,978.15 | 2,693,538.44 | 2,860,247.05 | (166,708.61) | -5.83% |
| September | 203,149.18 | 22,822.88 | 678,702.19 | 569,777.13 | 1,474,451.38 | 1,493,800.46 | (19,349.08) | -1.30% |
| Total YTD | 597,734.51 | 60,261.25 | 1,897,238.78 | 1,612,755.28 | 4,167,989.82 | 4,354,047.51 | (186,057.69) | -4.27% |
| October | 189,723.03 | 20,157.40 | 609,489.92 | 489,417.81 | 1,308,788.16 | 1,414,886.98 | (106,098.82) | -7.50% |
| Total YTD | 787,457.54 | 80,418.65 | 2,506,728.70 | 2,102,173.09 | 5,476,777.98 | 5,768,934.49 | (292,156.51) | -5.06% |
| November | 262,860.50 | 23,195.46 | 537,301.48 | 451,137.54 | 1,274,494.98 | 1,272,291.25 | 2,203.73 | 0.17% |
| Total YTD | 1,050,318.04 | 103,614.11 | 3,044,030.18 | 2,553,310.63 | 6,751,272.96 | 7,041,225.74 | (289,952.78) | -4.12% |
| December | 164,599.26 | 17,679.90 | 688,057.57 | 548,369.21 | 1,418,705.94 | 1,258,982.86 | 159,723.08 | 12.69% |
| Total YTD | 1,214,917.30 | 121,294.01 | 3,732,087.75 | 3,101,679.84 | 8,169,978.90 | 8,300,208.60 | (130,229.70) | -1.57% |
| January | 232,996.41 | 22,895.30 | 569,720.65 | 452,578.19 | 1,278,190.55 | 1,275,323.52 | 2,867.03 | 0.22% |
| Total YTD | 1,447,913.71 | 144,189.31 | 4,301,808.40 | 3,554,258.03 | 9,448,169.45 | 9,575,532.12 | (127,362.67) | -1.33% |
| February | 226,940.95 | 22,402.60 | 709,927.18 | 526,975.38 | 1,486,246.11 | 1,449,696.62 | 36,549.49 | 2.52% |
| Total YTD | 1,674,854.66 | 166,591.91 | 5,011,735.58 | 4,081,233.41 | 10,934,415.56 | 11,025,228.74 | (90,813.18) | -0.82% |
| March | 378,463.26 | 22,575.86 | 789,246.61 | 504,848.80 | 1,695,134.53 | 1,631,611.81 | 63,522.72 | 3.89% |
| Total YTD | 2,053,317.92 | 189,167.77 | 5,800,982.19 | 4,586,082.21 | 12,629,550.09 | 12,656,840.55 | (27,290.46) | -0.22% |
| April | 248,364.14 | 24,533.33 | 770,093.01 | 573,413.84 | 1,616,404.32 | 1,695,858.18 | (79,453.86) | -4.69% |
| Total YTD | 2,301,682.06 | 213,701.10 | 6,571,075.20 | 5,159,496.05 | 14,245,954.41 | 14,352,698.73 | (106,744.32) | -0.74% |
| May | 309,082.41 | 24,953.61 | 755,324.84 | 574,251.86 | 1,663,612.72 | 1,508,430.79 | 155,181.93 | 10.29% |
| Total YTD | 2,610,764.47 | 238,654.71 | 7,326,400.04 | 5,733,747.91 | 15,909,567.13 | 15,861,129.52 | 48,437.61 | 0.31% |
| June | - | - | - | - | - | 1,723,545.14 | (1,723,545.14) | -100.00% |
| Total YTD | 2,610,764.47 | 238,654.71 | 7,326,400.04 | 5,733,747.91 | 15,909,567.13 | 17,584,674.66 | (1,675,107.53) | -9.53% |

FY 2018
Criminal Fine Surcharge
Allocation Schedule

Yearly Collection Comparisons

| Description | A/C 4107 St Courts 85/90% surchrg | A/C 4108 St Courts 35% surchrg | A/C 4109 JP Courts 85/90% surchrg | A/C 4110 JP Courts 35% surchrg | Total Collected Surcharge |
|-----------------|-----------------------------------------|--------------------------------------|-----------------------------------------|--------------------------------------|---------------------------------|
| Total FY - 2017 | 3,240,179.11 | 280,649.82 | 8,159,085.97 | 5,904,759.76 | 17,584,674.66 |
| Total FY - 2016 | 3,381,103.38 | 305,153.45 | 8,655,462.23 | 5,958,374.18 | 18,300,093.24 |
| Total FY - 2015 | 3,659,715.47 | 369,116.53 | 8,934,842.94 | 6,295,271.45 | 19,258,946.39 |
| Total FY - 2014 | 3,458,361.62 | 258,980.88 | 9,381,737.40 | 5,680,080.91 | 18,779,160.81 |
| Total FY - 2013 | 3,477,219.44 | 272,318.28 | 9,515,958.43 | 5,651,821.17 | 18,917,317.32 |
| Total FY - 2012 | 3,633,751.61 | 311,318.07 | 9,989,459.89 | 6,081,796.49 | 20,016,326.06 |
| Total FY - 2011 | 3,592,100.42 | 381,274.81 | 9,815,812.80 | 6,204,206.80 | 19,993,394.83 |
| Total FY - 2010 | 3,476,779.82 | 458,829.94 | 9,418,245.80 | 6,271,018.18 | 19,624,873.74 |
| Total FY - 2009 | 3,500,533.58 | 427,513.65 | 9,425,156.14 | 6,269,822.55 | 19,623,025.92 |
| Total FY - 2008 | 3,799,353.18 | 492,700.66 | 9,437,968.83 | 5,939,739.26 | 19,669,761.93 |
| Total FY - 2007 | 3,875,029.24 | 600,659.17 | 8,790,531.74 | 6,397,852.98 | 19,664,073.13 |
| Total FY - 2006 | 3,774,211.02 | 717,626.35 | 7,826,225.41 | 5,967,300.10 | 18,285,362.88 |
| Total FY - 2005 | 3,494,397.61 | 807,780.01 | 7,398,508.39 | 5,963,479.37 | 17,664,165.38 |
| Total FY - 2004 | 3,503,207.26 | 694,188.98 | 6,631,928.30 | 5,028,735.85 | 15,858,060.39 |
| Total FY - 2003 | 3,843,161.16 | 777,392.23 | 5,782,692.45 | 4,661,025.71 | 15,064,271.55 |
| Total FY - 2002 | 3,952,486.08 | 859,333.64 | 6,169,928.43 | 4,304,152.75 | 15,285,900.90 |
| Total FY - 2001 | 4,209,865.67 | 775,130.13 | 5,938,168.90 | 3,737,992.45 | 14,661,157.15 |
| Total FY - 2000 | 4,213,566.46 | 886,816.15 | 5,478,580.39 | 3,141,456.21 | 13,720,419.21 |

| | Total 85/90% | Total 35% | Total All | 35% of Total |
|-----------------|---------------|--------------|---------------|--------------|
| Total FY - 2017 | 11,399,265.08 | 6,185,409.58 | 17,584,674.66 | 35.18% |
| Total FY - 2016 | 12,036,565.61 | 6,263,527.63 | 18,300,093.24 | 34.23% |
| Total FY - 2015 | 12,594,558.41 | 6,664,387.98 | 19,258,946.39 | 34.60% |
| Total FY - 2014 | 12,840,099.02 | 5,939,061.79 | 18,779,160.81 | 31.63% |
| Total FY - 2013 | 12,993,177.87 | 5,924,139.45 | 18,917,317.32 | 31.32% |
| Total FY - 2012 | 13,823,211.50 | 6,393,114.56 | 20,016,326.06 | 31.94% |
| Total FY - 2011 | 13,407,913.22 | 6,585,481.61 | 19,993,394.83 | 32.94% |
| Total FY - 2010 | 12,895,025.62 | 6,729,848.12 | 19,624,873.74 | 34.29% |
| Total FY - 2009 | 12,925,689.72 | 6,697,336.20 | 19,623,025.92 | 34.13% |
| Total FY - 2008 | 13,237,322.01 | 6,432,439.92 | 19,669,761.93 | 32.70% |
| Total FY - 2007 | 12,665,560.98 | 6,998,512.15 | 19,664,073.13 | 35.59% |
| Total FY - 2006 | 11,600,436.43 | 6,684,926.45 | 18,285,362.88 | 36.56% |
| Total FY - 2005 | 10,892,906.00 | 6,771,259.38 | 17,664,165.38 | 38.33% |
| Total FY - 2004 | 10,135,135.56 | 5,722,924.83 | 15,858,060.39 | 36.09% |
| Total FY - 2003 | 9,625,853.61 | 5,438,417.94 | 15,064,271.55 | 36.10% |
| Total FY - 2002 | 10,122,414.51 | 5,163,486.39 | 15,285,900.90 | 33.78% |
| Total FY - 2001 | 10,148,034.57 | 4,513,122.58 | 14,661,157.15 | 30.78% |
| Total FY - 2000 | 9,692,146.85 | 4,028,272.36 | 13,720,419.21 | 29.36% |

Utah Prosecution Council Comparison Report - Budget vs. Actual July 2017 through June 2018

| | Jul '17 - Jun 18 | Budget | \$ Over Budget | % of Budget |
|-------------------------------------------------|-------------------|-------------------|--------------------|---------------|
| Income | | | | |
| CONFERENCE REGISTRATION FEES | | | | |
| Advanced Trial Skills Training | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| Basic Prosecutor | 1,875.00 | 1,275.00 | 600.00 | 147.1% |
| Civil Conference | 2,799.00 | 3,500.00 | -801.00 | 77.8% |
| Cyber Crime | 0.00 | 0.00 | 0.00 | 0.0% |
| Domestic Violence | 0.00 | 0.00 | 0.00 | 0.0% |
| Fall Conference | 6,150.00 | 7,000.00 | -850.00 | 87.9% |
| Spring Conference | 18,375.00 | 22,500.00 | -4,125.00 | 81.7% |
| UMPA | 2,475.00 | 2,100.00 | 375.00 | 117.9% |
| Total CONFERENCE REGISTRATION FEES | 31,674.00 | 37,975.00 | -6,301.00 | 83.4% |
| EXPENSE REIMBURSEMENTS | | | | |
| ePROSECUTOR | 0.00 | 0.00 | 0.00 | 0.0% |
| HB200 Funds for Trauma - SADVRP | 91,400.00 | 182,800.00 | -91,400.00 | 50.0% |
| John R Justice Grant | 0.00 | 36,409.00 | -36,409.00 | 0.0% |
| Reimb from SWAP for Civil Conf | 0.00 | 0.00 | 0.00 | 0.0% |
| SADVRP RESOURCE PROSECUTOR | 0.00 | 0.00 | 0.00 | 0.0% |
| TSRP RESOURCE PROSECUTOR | 0.00 | 0.00 | 0.00 | 0.0% |
| DPS Traffic Safety Funds - TSRP | 64,389.15 | 136,017.91 | -71,628.76 | 47.3% |
| TSRP - Salary and Benefits | 0.00 | 0.00 | 0.00 | 0.0% |
| TSRP - Supplies and Operating | 0.00 | 0.00 | 0.00 | 0.0% |
| TSRP - Travel | 0.00 | 0.00 | 0.00 | 0.0% |
| Total TSRP RESOURCE PROSECUTOR | 64,389.15 | 136,017.91 | -71,628.76 | 47.3% |
| Total EXPENSE REIMBURSEMENTS | 155,789.15 | 355,226.91 | -199,437.76 | 43.9% |
| PIMS Income | | | | |
| PIMS User Fees | 11,639.00 | 20,000.00 | -8,361.00 | 58.2% |
| Total PIMS Income | 11,639.00 | 20,000.00 | -8,361.00 | 58.2% |
| CHARGE & NON-LAPSING CARRYOVER | | | | |
| DV Training Surcharge Funds | 0.00 | 0.00 | 0.00 | 0.0% |
| Monthly Surcharge Receipts | 513,225.80 | 546,495.00 | -33,269.20 | 93.9% |
| Non-lapsing Carry Over | 80,156.00 | 80,156.00 | 0.00 | 100.0% |
| Total CHARGE & NON-LAPSING CARRYOVER | 593,381.80 | 626,651.00 | -33,269.20 | 94.7% |
| UNCATEGORIZED INCOME | | | | |
| Total Income | 792,463.95 | 1,039,852.91 | -247,388.96 | 76.2% |
| Expense | | | | |
| ADMINISTRATIVE FEES | | | | |
| Administrative fee to AG | 35,700.00 | 35,700.00 | 0.00 | 100.0% |
| Building OS&M | 3,600.00 | 3,600.00 | 0.00 | 100.0% |
| DB Purc (West Law) | 1,599.96 | 1,600.00 | -0.04 | 100.0% |
| Ins & Bonds | 1,200.00 | 1,200.00 | 0.00 | 100.0% |
| Total ADMINISTRATIVE FEES | 42,099.96 | 42,100.00 | -0.04 | 100.0% |
| CASE MANAGEMENT | | | | |
| eProsecutor Grant Pass-Through | 0.00 | 0.00 | 0.00 | 0.0% |
| PIMS Support & Installation | | | | |
| Maintenance / Installation | 90.82 | 300.00 | -209.18 | 30.3% |
| Lodging | 46.00 | 150.00 | -104.00 | 30.7% |
| Meals | 996.37 | 100.00 | 896.37 | 996.4% |
| mileage | 1,133.19 | 550.00 | 583.19 | 206.0% |
| Total Maintenance / Installation | 1,414.27 | 550.00 | 864.27 | 463.2% |
| Server hosting charges | 2,547.46 | 550.00 | 1,997.46 | 463.2% |
| Total PIMS Support & Installation | 2,547.46 | 550.00 | 1,997.46 | 463.2% |
| Total CASE MANAGEMENT | 2,547.46 | 550.00 | 1,997.46 | 463.2% |

Utah Prosecution Council Comparison Report - Budget vs. Actual July 2017 through June 2018

| | Jul '17 - Jun 18 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|------------------|-----------|----------------|-------------|
| CONFERENCES | | | | |
| ADVANCED TRIAL SKILLS | | | | |
| BASIC PROSECUTOR COURSE | | | | |
| audio-visual | 290.00 | 6,000.00 | -6,000.00 | 0.0% |
| catering | 2,896.04 | | | |
| facilities charge | 2,348.76 | | | |
| lodging | 4,823.92 | | | |
| Lodging, students | 7,005.00 | | | |
| meals | 1,038.00 | | | |
| mileage | 1,469.72 | | | |
| miscellaneous | 630.99 | | | |
| Total | 0.00 | 18,700.00 | -18,700.00 | 0.0% |
| BASIC PROSECUTOR COURSE - Other | | | | |
| Total | 20,502.43 | 18,700.00 | 1,802.43 | 109.6% |
| CIVIL CONFERENCE | | | | |
| catering | 2,601.00 | | | |
| facilities charge | 2,614.80 | | | |
| lodging | 3,685.98 | | | |
| MCLE fee | 634.00 | | | |
| meals | 742.00 | | | |
| mileage | 2,830.74 | | | |
| miscellaneous | 1,043.19 | | | |
| Total | 0.00 | 16,500.00 | -16,500.00 | 0.0% |
| CIVIL CONFERENCE - Other | | | | |
| Total | 14,151.71 | 16,500.00 | -2,348.29 | 85.8% |
| CONFERENCE MATERIALS | | | | |
| Handouts, Materials, SWAG | 3,208.54 | 4,000.00 | -791.46 | 80.2% |
| Utah Travel Council Calendars | 0.00 | 1,900.00 | -1,900.00 | 0.0% |
| Total | 3,208.54 | 5,900.00 | -2,691.46 | 54.4% |
| CONFERENCE MATERIALS | | | | |
| COUNTY EXECUTIVE | | | | |
| meals | 166.00 | | | |
| mileage | 588.93 | | | |
| miscellaneous | 91.00 | | | |
| Total | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| COUNTY EXECUTIVE - Other | | | | |
| Total | 845.93 | 2,000.00 | -1,154.07 | 42.3% |
| CYBER CRIME | | | | |
| DOMESTIC VIOLENCE | 0.00 | 0.00 | 0.00 | 0.0% |
| FALL CONFERENCE | | | | |
| audio-visual | 750.00 | | | |
| catering | 3,095.13 | | | |
| facilities charge | 2,331.08 | | | |
| honoraria | 1,400.00 | | | |
| lodging | 6,509.75 | | | |
| MCLE fee | 1,219.00 | | | |
| meals | 1,466.00 | | | |
| mileage | 5,760.84 | | | |
| UPC Brief Cases | 7,885.07 | | | |
| Total | 0.00 | 7,500.00 | 385.07 | 105.1% |
| FALL CONFERENCE - Other | | | | |
| Total | 30,436.87 | 22,000.00 | -22,000.00 | 0.0% |
| Total | | 29,500.00 | 936.87 | 103.2% |
| NATIONAL CONFERENCES (not RP's) | | | | |
| NAJIS | | | | |
| Board Meeting | 3,279.48 | 1,500.00 | 1,779.48 | 218.6% |
| Summer Conference | 595.00 | 2,352.00 | -1,757.00 | 25.3% |
| Total | 3,874.48 | 3,852.00 | 22.48 | 100.6% |
| NAPC (not RP's) | | | | |
| NAPC Summer Conference | 3,310.06 | 6,500.00 | -3,189.94 | 50.9% |
| NAPC Winter Conference | 7,872.64 | 2,000.00 | 5,872.64 | 393.6% |

Utah Prosecution Council Comparison Report - Budget vs. Actual July 2017 through June 2018

| | Jul '17 - Jun 18 | Budget | \$ Over Budget | % of Budget |
|---------------------------------------|------------------|-----------|----------------|-------------|
| NAPC (not RP's) - Other | | | | |
| Total NAPC (not RP's) | 500.00 | 8,500.00 | 3,182.70 | 137.4% |
| NDAAC CONFERENCE (not RP's) | | | | |
| Registration | 3,040.00 | 6,500.00 | -5,660.79 | 12.9% |
| NDAAC CONFERENCE (not RP's) - Other | 839.21 | | | |
| Total NDAAC CONFERENCE (not RP's) | 3,879.21 | 6,500.00 | -2,620.79 | 59.7% |
| OTHER Out of State (not RP's) | 592.50 | 1,200.00 | -607.50 | 49.4% |
| SVRP Out-of-State Travel | 760.49 | 6,600.00 | -5,839.51 | 11.5% |
| TSRP Out-of-State Travel | 2,285.80 | 6,600.00 | -4,314.20 | 34.6% |
| Total NATIONAL CONFERENCES (not RP's) | 23,075.18 | 33,252.00 | -10,176.82 | 69.4% |
| NEW COUNTY ATTORNEY TRAINING | 0.00 | 0.00 | 0.00 | 0.0% |
| REGIONAL TRAINING (not RP's) | | | | |
| Legislative Update | 503.03 | | | |
| lodging | 142.00 | | | |
| meals | 1,081.17 | | | |
| mileage | 0.00 | | | |
| Legislative Update - Other | | 2,500.00 | -2,500.00 | 0.0% |
| Total Legislative Update | 1,726.20 | 2,500.00 | -773.80 | 69.0% |
| REGIONAL TRAINING (not RP's) - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total REGIONAL TRAINING (not RP's) | 1,726.20 | 2,500.00 | -773.80 | 69.0% |
| RESOURCE PROSECUTOR TRAINING | | | | |
| SADVRP TRAINING COSTS | | | | |
| IN STATE TRAVEL | | | | |
| Catering | 42.00 | | | |
| Gas / Mileage | 544.04 | | | |
| Meals | 564.00 | | | |
| Misc | 393.06 | | | |
| IN STATE TRAVEL - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total IN STATE TRAVEL | 1,543.10 | 0.00 | 1,543.10 | 100.0% |
| OUT OF STATE TRAVEL | | | | |
| Airfare | 3,379.80 | | | |
| Car Rental | 185.10 | | | |
| Conference Registration Fees | 2,105.00 | | | |
| Lodging | 1,773.43 | | | |
| OUT OF STATE TRAVEL - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total OUT OF STATE TRAVEL | 7,443.33 | 0.00 | 7,443.33 | 100.0% |
| SADVRP TRAINING COSTS - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total SADVRP TRAINING COSTS | 8,986.43 | 0.00 | 8,986.43 | 100.0% |
| SV/DVRP Training Materials | | | | |
| TSRP Scholarships | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| TSRP TRAINING COSTS | 0.00 | 1,050.00 | -1,050.00 | 0.0% |
| IN STATE TRAVEL | | | | |
| Gas / Mileage | 1,593.35 | | | |
| Lodging | 708.49 | | | |
| Meals | 182.00 | | | |
| Misc | 1,411.40 | | | |
| IN STATE TRAVEL - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total IN STATE TRAVEL | 3,895.24 | 0.00 | 3,895.24 | 100.0% |
| OUT OF STATE TRAVEL | 0.00 | 0.00 | 0.00 | 0.0% |
| TSRP TRAINING COSTS - Other | 0.00 | 13,500.00 | -13,500.00 | 0.0% |
| Total TSRP TRAINING COSTS | 3,895.24 | 13,500.00 | -9,604.76 | 28.9% |
| Total RESOURCE PROSECUTOR TRAINING | 12,881.67 | 15,050.00 | -3,168.33 | 80.3% |

Utah Prosecution Council Comparison Report - Budget vs. Actual July 2017 through June 2018

| | Jul '17 - Jun 18 | Budget | \$ Over Budget | % of Budget |
|-----------------------------------------------|-------------------|-------------------|-------------------|---------------|
| SPRING CONFERENCE | | | | |
| air fare | 462.52 | | | |
| audio-visual | 6,916.00 | | | |
| catering | 12,825.00 | | | |
| facilities charge | 900.00 | | | |
| honoraria | 650.00 | | | |
| lodging | 1,100.00 | | | |
| MCLE fee | 3,555.00 | | | |
| meals | 68.00 | | | |
| mileage | 76.80 | | | |
| miscellaneous | 5,177.25 | | | |
| SPRING CONFERENCE - Other | 0.00 | 26,000.00 | -26,000.00 | 0.0% |
| Total SPRING CONFERENCE | 31,730.57 | 26,000.00 | 5,730.57 | 122.0% |
| TOP GUN | | | | |
| UMAA Conference | 0.00 | 0.00 | 0.00 | 0.0% |
| UMPA CONFERENCE | 0.00 | 0.00 | 0.00 | 0.0% |
| audio-visual | | | | |
| catering | 531.00 | | | |
| facilities charge | 2,657.96 | | | |
| lodging | 1,750.00 | | | |
| MCLE fee | 2,953.84 | | | |
| meals | 430.00 | | | |
| mileage | 780.00 | | | |
| miscellaneous | 3,499.32 | | | |
| UMPA CONFERENCE - Other | 116.31 | 11,500.00 | -11,500.00 | 0.0% |
| Total UMPA CONFERENCE | 12,718.43 | 11,500.00 | 1,218.43 | 110.6% |
| UPAA | | | | |
| mileage | 186.84 | | | |
| UPAA Conference - Other | 0.00 | 12,000.00 | -12,000.00 | 0.0% |
| Total UPAA Conference | 186.84 | 12,000.00 | -11,813.16 | 1.6% |
| Total CONFERENCES | 151,464.37 | 179,902.00 | -28,437.63 | 84.2% |
| COUNCIL AND COMMITTEE MEETINGS | | | | |
| Council and other committees | | | | |
| catering | 1,754.43 | | | |
| mileage | 392.20 | | | |
| Council and other committees - Other | 0.00 | 6,500.00 | -6,500.00 | 0.0% |
| Total Council and other committees | 2,146.63 | 6,500.00 | -4,353.37 | 33.0% |
| Training Committee | | | | |
| catering | 433.86 | | | |
| lodging | 2,292.16 | | | |
| meals | 698.00 | | | |
| mileage | 2,694.44 | | | |
| miscellaneous | 125.00 | | | |
| Training Committee - Other | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| Total Training Committee | 6,243.46 | 4,000.00 | 2,243.46 | 156.1% |
| COUNCIL AND COMMITTEE MEETINGS - Other | | | | |
| Total COUNCIL AND COMMITTEE MEETINGS | 8,390.09 | 10,500.00 | -2,109.91 | 79.9% |
| CURRENT EXPENSES | | | | |
| Annual MCLE Fee | 1,511.00 | 220.00 | 1,291.00 | 666.8% |
| Donation to UT Journal Crim Law | 1,500.00 | 1,500.00 | 0.00 | 100.0% |
| Donations UT Cncl Victims Crime | 1,500.00 | 1,500.00 | 0.00 | 100.0% |
| Dues & Memberships | 974.50 | 2,000.00 | -1,025.50 | 48.7% |
| Equipment/Supplies-not Data Pro | 1,631.38 | 0.00 | 1,631.38 | 100.0% |

Utah Prosecution Council
Comparison Report - Budget vs. Actual
July 2017 through June 2018

| | Jul '17 - Jun 18 | Budget | \$ Over Budget | % of Budget |
|--------------------------------------------------------|------------------|------------|----------------|-------------|
| IT (Hardware and software requirements for UPC.) | | | | |
| Hardware | 10,053.32 | 9,000.00 | 1,053.32 | 111.7% |
| Network Services | 1,096.15 | 4,700.00 | -3,601.85 | 23.4% |
| Software | 1,093.96 | 1,710.00 | -616.02 | 64.0% |
| UPC Website | 599.37 | 1,140.00 | -540.63 | 52.6% |
| Total IT (Hardware and software requirements for UPC.) | 12,844.82 | 16,550.00 | -3,705.18 | 77.6% |
| LEOJ Training | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| Library & Subscriptions | 3,357.31 | 3,000.00 | 357.31 | 111.9% |
| Miscellaneous | 2,137.51 | 3,200.00 | -1,062.49 | 66.8% |
| Office Supplies | 0.00 | 0.00 | 0.00 | 0.0% |
| Personal Vehicle Mileage | 0.00 | 0.00 | 0.00 | 0.0% |
| Postage | 1,159.26 | 500.00 | 659.26 | 231.9% |
| Telephone | 4,420.17 | 6,000.00 | -1,579.83 | 73.7% |
| Total CURRENT EXPENSES | 31,035.95 | 36,470.00 | -5,434.05 | 85.1% |
| John R Justice Grant | 0.00 | 35,263.00 | -35,263.00 | 0.0% |
| OTHER IN-STATE TRAVEL | | | | |
| Gas / Mileage | 422.62 | | | |
| Total OTHER IN-STATE TRAVEL | 422.62 | | | |
| PERSONNEL SERVICES | | | | |
| DIRECTOR | | | | |
| base salary | 93,163.42 | 109,214.00 | -16,050.58 | 85.3% |
| benefits | 51,325.43 | 58,316.00 | -6,990.57 | 88.0% |
| Total DIRECTOR | 144,488.85 | 167,530.00 | -23,041.15 | 86.2% |
| IT DIRECTOR | | | | |
| base salary | 69,079.06 | 80,122.00 | -11,042.94 | 86.2% |
| benefits | 38,532.24 | 50,000.00 | -11,467.76 | 77.1% |
| Total IT DIRECTOR | 107,611.30 | 130,122.00 | -22,510.70 | 82.7% |
| Law Clerk I | | | | |
| base salary | 0.00 | 0.00 | 0.00 | 0.0% |
| benefits | 0.00 | 0.00 | 0.00 | 0.0% |
| Law Clerk I - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Law Clerk I | 0.00 | 0.00 | 0.00 | 0.0% |
| STAFF ATTORNEY - SADVRP | | | | |
| base salary | 46,259.82 | 87,089.60 | -40,829.78 | 53.1% |
| benefits | 22,124.24 | 50,000.00 | -27,875.76 | 44.2% |
| Total STAFF ATTORNEY - SADVRP | 68,384.06 | 137,089.60 | -68,705.54 | 49.9% |
| STAFF ATTORNEY - TSRP | | | | |
| base salary | 70,255.99 | 87,360.00 | -17,104.01 | 80.4% |
| benefits | 41,958.95 | 50,000.00 | -8,041.05 | 83.9% |
| Total STAFF ATTORNEY - TSRP | 112,214.94 | 137,360.00 | -25,145.06 | 81.7% |
| STAFF SECRETARY | | | | |
| TRAINING COORDINATOR | | | | |
| base salary | 62,207.11 | 73,528.00 | -11,320.89 | 84.6% |
| benefits | 38,129.62 | 45,556.49 | -7,426.87 | 83.7% |
| Total TRAINING COORDINATOR | 100,336.73 | 119,084.49 | -18,747.76 | 84.3% |
| UPC EMPLOYEE INCENTIVE | | | | |
| Total PERSONNEL SERVICES | 533,695.71 | 5,000.00 | -4,340.17 | 13.2% |
| | | 696,186.09 | -162,490.38 | 76.7% |

Utah Prosecution Council Comparison Report - Budget vs. Actual July 2017 through June 2018

| | Jul '17 - Jun 18 | Budget | \$ Over Budget | % of Budget |
|------------------------------|------------------|--------------|----------------|-------------|
| UNCATEGORIZED EXPENSES | 0.00 | 100.00 | -100.00 | 0.0% |
| UNUSUAL PROSECUTION EXPENSES | 0.00 | 0.00 | 0.00 | 0.0% |
| UPAA APPROPRIATION | 12,000.00 | 12,000.00 | 0.00 | 100.0% |
| UPPAC | 0.00 | 500.00 | -500.00 | 0.0% |
| Total Expense | 781,656.16 | 1,013,571.09 | -231,914.93 | 77.1% |
| Net Income | 10,827.79 | 26,281.82 | -15,454.03 | 41.2% |

Tab C

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Utah Prosecution Council
FY19 PROPOSED BUDGET
July 2018 through June 2019

| | Jul '18 - Jun 19 |
|---------------------------------------|------------------|
| Income | |
| CONFERENCE REGISTRATION FEES | |
| Advanced Trial Skills Training | 2,250.00 |
| Basic Prosecutor | 1,275.00 |
| Civil Conference | 2,500.00 |
| Cyber Crime | 7,500.00 |
| Domestic Violence | 1,875.00 |
| Fall Conference | 7,000.00 |
| Other Training Event | 0.00 |
| Spring Conference | 20,000.00 |
| UMPA | 2,200.00 |
| UPAA | 0.00 |
| Total CONFERENCE REGISTRATION FEES | 44,600.00 |
| EXPENSE REIMBURSEMENTS | |
| ePROSECUTOR | 1,000,000.00 |
| SADVRP RESOURCE PROSECUTOR | 182,000.00 |
| TSRP RESOURCE PROSECUTOR | |
| DPS Traffic Safety Funds - TSRP | 0.00 |
| TSRP - Salary and Benefits | 131,745.85 |
| TSRP - Supplies and Operating | 8,955.00 |
| TSRP - Travel | 18,825.00 |
| Total TSRP RESOURCE PROSECUTOR | 159,525.85 |
| Total EXPENSE REIMBURSEMENTS | 1,341,525.85 |
| PIMS Income | |
| PIMS User Fees | 10,000.00 |
| Total PIMS Income | 10,000.00 |
| SCHARGE & NON-LAPSING CARRYOVER | |
| DV Training Surcharge Funds | 30,000.00 |
| Monthly Surcharge Receipts | 537,000.00 |
| Non-lapsing Carry Over | 150,000.00 |
| Total SCHARGE & NON-LAPSING CARRYOVER | 717,000.00 |
| Total Income | 2,113,125.85 |
| Expense | |
| ADMINISTRATIVE FEES | |
| Administrative fee to AG | 35,700.00 |
| DB Purc (West Law) | 1,600.00 |
| Ins & Bonds | 1,200.00 |
| Total ADMINISTRATIVE FEES | 38,500.00 |
| CASE MANAGEMENT | |
| eProsecutor Grant Pass-Through | 1,000,000.00 |
| PIMS Support & Installation | |
| Maintenance / Installation | |
| Lodging | 300.00 |
| Meals | 150.00 |
| mileage | 100.00 |
| Total Maintenance / Installation | 550.00 |
| Total PIMS Support & Installation | 550.00 |
| Total CASE MANAGEMENT | 1,000,550.00 |
| CONFERENCES | |
| ADVANCED TRIAL SKILLS | 15,000.00 |
| BASIC PROSECUTOR COURSE | 21,000.00 |
| CIVIL CONFERENCE | 16,500.00 |

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Utah Prosecution Council FY19 PROPOSED BUDGET July 2018 through June 2019

| | Jul '18 - Jun 19 |
|--------------------------------------------------------|------------------|
| CONFERENCE MATERIALS | |
| Handouts, Materials, SWAG | 2,000.00 |
| Utah Travel Council Calendars | 1,500.00 |
| Total CONFERENCE MATERIALS | 3,500.00 |
| COUNTY EXECUTIVE | 900.00 |
| CYBER CRIME | |
| air fare | 0.00 |
| honoraria | 0.00 |
| CYBER CRIME - Other | 15,000.00 |
| Total CYBER CRIME | 15,000.00 |
| DOMESTIC VIOLENCE | 20,000.00 |
| FALL CONFERENCE | 19,000.00 |
| NATIONAL CONFERENCES (not RP's) | |
| NAPC (not RP's) | |
| NAPC Summer Conference | 2,400.00 |
| NAPC Winter Conference | 2,400.00 |
| Total NAPC (not RP's) | 4,800.00 |
| NDAA CONFERENCE (not RP's) | 29,272.00 |
| Total NATIONAL CONFERENCES (not RP's) | 34,072.00 |
| NEW COUNTY ATTORNEY TRAINING | 2,000.00 |
| REGIONAL TRAINING (not RP's) | 700.00 |
| RESOURCE PROSECUTOR TRAINING | |
| SADVRP TRAINING COSTS | |
| IN STATE TRAVEL | 11,000.00 |
| OUT OF STATE TRAVEL | 11,000.00 |
| SADVRP TRAINING COSTS - Other | 0.00 |
| Total SADVRP TRAINING COSTS | 22,000.00 |
| TSRP TRAINING COSTS | |
| IN STATE TRAVEL | 3,500.00 |
| OUT OF STATE TRAVEL | 15,000.00 |
| TSRP TRAINING COSTS - Other | 0.00 |
| Total TSRP TRAINING COSTS | 18,500.00 |
| Total RESOURCE PROSECUTOR TRAINING | 40,500.00 |
| SPRING CONFERENCE | 30,000.00 |
| TOP GUN | 0.00 |
| UMAA Conference | 500.00 |
| UMPA CONFERENCE | 13,500.00 |
| UPAA Conference | 12,000.00 |
| Total CONFERENCES | 244,172.00 |
| COUNCIL AND COMMITTEE MEETINGS | |
| Training Committee | 6,500.00 |
| COUNCIL AND COMMITTEE MEETINGS - Other | 4,000.00 |
| Total COUNCIL AND COMMITTEE MEETINGS | 10,500.00 |
| CURRENT EXPENSES | |
| Annual MCLE Fee | 2,200.00 |
| Donation to UT Journal Crim Law | 2,500.00 |
| Donations UT Cncl Victims Crime | 1,500.00 |
| Dues & Memberships | 2,100.00 |
| Equipment/Supplies-not Data Pro | 1,000.00 |
| IT (Hardware and software requirements for UPC.) | |
| Hardware | 1,200.00 |
| Network Services | 4,800.00 |
| Software | 1,050.00 |
| UPC Website | 1,150.00 |
| Total IT (Hardware and software requirements for UPC.) | 8,200.00 |

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Utah Prosecution Council
FY19 PROPOSED BUDGET
July 2018 through June 2019

| | Jul '18 - Jun 19 |
|--------------------------------------|---------------------|
| LEOJ Training | 2,000.00 |
| Library & Subscriptions | 3,000.00 |
| Miscellaneous | 1,500.00 |
| Office Supplies | 2,200.00 |
| Personal Vehicle Mileage | 250.00 |
| Postage | 750.00 |
| Telephone | 3,000.00 |
| Total CURRENT EXPENSES | 30,200.00 |
| PERSONNEL SERVICES | |
| DIRECTOR | |
| base salary | 111,529.60 |
| benefits | 61,045.45 |
| Total DIRECTOR | 172,575.05 |
| IT DIRECTOR | |
| base salary | 81,806.40 |
| benefits | 44,609.72 |
| Total IT DIRECTOR | 126,416.12 |
| Law Clerk I | 0.00 |
| STAFF ATTORNEY - SADVRP | |
| base salary | 88,150.40 |
| benefits | 51,742.86 |
| Total STAFF ATTORNEY - SADVRP | 139,893.26 |
| STAFF ATTORNEY - TSRP | |
| base salary | 88,670.40 |
| benefits | 51,942.49 |
| Total STAFF ATTORNEY - TSRP | 140,612.89 |
| STAFF SECRETARY | 71,000.00 |
| TRAINING COORDINATOR | |
| base salary | 73,361.60 |
| benefits | 46,065.68 |
| Total TRAINING COORDINATOR | 119,427.28 |
| UPC EMPLOYEE INCENTIVE | 5,000.00 |
| Total PERSONNEL SERVICES | 774,924.60 |
| UPAA APPROPRIATION | 12,000.00 |
| UPPAC | 500.00 |
| Total Expense | 2,111,346.60 |
| Net Income | 1,779.25 |

Tab D

FY 2018 and FY19 PROPOSED TRAINING SCHEDULE

| | | |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| August 20-24 | BASIC PROSECUTOR COURSE <i>Trial advocacy and substantive legal instruction for new prosecutors</i> | Riverwoods Conf. Ctr. Logan, UT |
| Sept. 19-21 | FALL PROSECUTORS TRAINING CONFERENCE <i>The annual CLE and idea sharing event for all Utah prosecutors</i> | Provo Marriott Provo, UT |
| October 17-19 | GOVERNMENT CIVIL PRACTICE CONFERENCE <i>Training designed specifically for government civil attorneys from counties and cities</i> | SpringHill Suites & Inn Moab, UT |
| Nov. 8-9 | UTAH MISDEMEANOR PROSECUTORS ASSN. SUMMER CONFERENCE <i>Training for city prosecutors and others who carry a misdemeanor case load</i> | SpringHill Suites & Inn Moab, UT |
| November 15-16 | COUNTY/DISTRICT ATTORNEYS' EXECUTIVE SEMINAR <i>An opportunity for all county/district attorneys to discuss common issues</i> | Dixie Center St. George, UT |
| <i>January (tentative)</i> | <i>Advanced Trial Skills</i> <i>For those prosecutors with at least 6 years experience</i> | <i>Springdale, UT</i> |
| <i>March (tentative)</i> | <i>DV101 Bootcamp</i> <i>For prosecutors handling DV cases</i> | <i>TBD</i> |
| April | SPRING CONFERENCE <i>Legislative and case law updates, civility/professionalism and more</i> | Sheraton SLC Hotel Salt Lake City, UT |
| April & May | REGIONAL LEGISLATIVE UPDATES | 23 Locations |
| May | CJC/DV CONFERENCE <i>For anyone who has a role in DV or Child Abuse Cases</i> | Cliff Lodge Snowbird Resort |
| <i>May (tentative)</i> | <i>Cybercrime Conference</i> <i>For prosecutors and law enforcement officers</i> | <i>Wasatch Front</i> |
| June | UTAH PROSECUTORIAL ASSISTANTS ASSN. ANNUAL CONFERENCE <i>Training for para-legals and secretarial staff in prosecutor offices</i> | Courtyard by Marriott Cedar City, UT |

Tab E

April-June 2018 TSRP Report

Trainings Attended/Conducted:

- April 3, 2018 – West Valley City Police In-Service Training, West Valley City, UT
 - Presented police in-service, Combatting Common DUI Defenses, Winning the DLD Hearing, and Marijuana: The New Frontier of Impaired Driving
 - **4 hours training**
 - **6 law enforcement attendees**
- April 9-10, 2018 – 24/7 Sobriety Summit, Sacramento, CA
 - Attended with Department of Public Safety employees to gain knowledge for our 24/7 Pilot Program
- April 11-12, 2018 – Zero Fatalities Safety Summit, Provo, UT
 - Attended two days of the summit
 - Presented Winning the DLD Hearing
 - **1 hour training**
 - **Approximately 40 attendees**
- April 21-24, 2018 – National Lifesavers Conference, San Antonio, TX
 - National conference for traffic safety professionals and interested parties
 - Presenter as part of panel discussion on .05 BAC legislation in Utah
 - **1.5 hours panel discussion**
 - **Approximately 125 participants**
- April 26-27, 2018 – UPC Spring Conference, Salt Lake City, UT
 - Annual caselaw and legislative update
 - Presented the legislative update
 - **2 hours training**
 - **329 participants**
- April 30-May 2, 2018 - National TSRP Conference, San Antonio, TX
- May 7, 2018 – Regional Legislative Update, Brigham City, UT
 - **2 hours training**
 - **17 law enforcement attendees**
- May 7, 2018 – Multi-Agency Taskforce Meeting, Ogden, UT
 - Presented abbreviated, traffic focused legislative update
 - **1 hour training**
 - **15 attendees**
- May 7, 2018 – Regional Legislative Update, Farmington, UT
 - **2 hours training**
 - **7 law enforcement attendees**
- May 8, 2018 – Regional Legislative Update, Provo, UT
 - **2 hours training**
 - **27 law enforcement attendees**
- May 8, 2018 – Multi-Agency Taskforce Meeting, Spanish Fork, UT
 - Presented abbreviated, traffic-focused legislative update
 - **1 hour training**
 - **18 attendees**

- May 9, 2018 – Multi-Agency Taskforce Meeting, Centerville, UT
 - Presented abbreviated, traffic focused legislative update
 - **1 hour training**
 - **16 attendees**
- May 10, 2018 – Regional Legislative Update, Tooele, UT
 - **2 hours training**
 - **26 law enforcement, 1 prosecutor for 27 total attendees**
- May 10, 2018 – Multi-Agency Taskforce Meeting, West Valley City, UT
 - Presented abbreviated, traffic focused legislative update
 - **1 hour training**
 - **13 attendees**
- May 16, 2018 – Regional Legislative Update, Logan, UT
 - **2 hours training**
 - **16 attendees**
- May 16, 2018 – Regional Legislative Update, Park City, UT
 - **2 hours training**
 - **18 attendees**
- May 21, 2018 – Regional Legislative Update, Manti, UT
 - **2 hours training**
 - **24 attendees**
- May 21, 2018 – Regional Legislative Update, Richfield, UT
 - **2 hours training**
 - **22 attendees**
- May 22, 2018 – Regional Legislative Update, Panguitch, UT
 - **2 hours training**
 - **4 attendees**
- May 22, 2018 – Regional Legislative Update, Kanab, UT
 - **2 hours training**
 - **12 law enforcement, 3 attorney for 15 total attendees**
- May 23, 2018 – Regional Legislative Update, St George, UT
 - **2 hours training**
 - **14 law enforcement, 1 attorney for 15 total attendees**
- May 23, 2018 – Regional Legislative Update, Cedar City, UT
 - **2 hours training**
 - **16 law enforcement, 2 attorney for 18 total attendees**
- May 24, 2018 – Regional Legislative Update, Beaver, UT
 - **2 hours training**
 - **23 law enforcement, 1 judge for 24 total attendees**
- May 24, 2018 – Regional Legislative Update, Fillmore, UT
 - **2 hours training**
 - **40 attendees**
- June 5, 2018 – Regional Legislative Update, Vernal, UT
 - **2 hours training**
 - **46 law enforcement, 2 attorney for 48 total attendees**

- June 5, 2018 – Regional Legislative Update, Duchesne, UT
 - Presented abbreviated, traffic focused legislative update
 - **2 hours training**
 - **9 law enforcement, 2 attorney for 10 total attendees**
- June 6, 2018 – Regional Legislative Update, Price, UT
 - **2 hours training**
 - **24 law enforcement**
- June 6, 2018 – Regional Legislative Update, Castle Dale, UT
 - **2 hours training**
 - **17 law enforcement**
- June 14, 2018 – Marijuana: New Frontier of Impaired Driving, Bryce Canyon, UT
 - Presented training at Prevention Coalition Annual Conference
 - **1 hour training**
 - **197 total attendees**

Upcoming Trainings:

- Various police in-service training sessions
- Southern region justice court judicial conference
- Basic Prosecutor Course
- UMPA

Current Projects:

- Updating Utah TSRP Training Curriculum
- Report writing training for law enforcement

Meetings Attended:

- April 11, 2018 – Meeting about curriculum for .05 training with DPS, Sandy, UT
- April 25, 2018 – UPC Council Meeting, Salt Lake City, UT
- April 25, 2018 – Statewide Association of Prosecutors Board Meeting, Salt Lake City, UT
- May 8, 2018 - .05 Training curriculum meeting with DPS, Murray, UT
- June 26, 2018 – Alcohol and Drug Fee Committee Meeting, Sandy, UT
- June 29, 2018 – UPC Council Meeting,
- June 29, 2018 – Statewide Association of Prosecutors Board Meeting,

Other Notables:

- Updated the Master Offense Table to include all new criminal laws, any amendments to current laws, and those laws repealed during this year's legislative session.
- Presented at national conference in a breakout session about Utah's .05 BAC law and how we got there.

Technical Assistance Provided:

| MONTH | TECHNICAL ASSISTANCE | TRAINING PROVIDED | NUMBER OF PARTICIPANTS | CLASS HOURS |
|---------------|-----------------------------|--------------------------|-------------------------------|--------------------|
| October 2017 | 55 | 4 | 70 | 4 |
| November | 54 | 3 | 239 | 6 |
| December | 50 | 2 | 34 | 8 |
| January 2018 | 51 | 0 | 0 | 0 |
| February | 63 | 1 | 5 | 4 |
| March | 64 | 6 | 99 | 25 |
| April | 71 | 4 | 500 | 8.5 |
| May | 46 | 18 | 328 | 32 |
| June | (pending) | 5 | 296 | 9 |
| July | | | | |
| August | | | | |
| September | | | | |
| TOTALS | 454* | 43 | 1,571 | 96.5 |

*Through May 2018

Tab F

April – June 2018 SA/DV Quarterly Report*

Trainings Attended/Conducted:

- April 3-5, 2018 – Attended - End Violence Against Women Conference, Chicago IL
 - o 24 hr training sessions on sexual assault and domestic violence issues
- April 15-19, 2018 - Attended - Crimes Against Women Conference, Dallas TX
 - o 40 hr training sessions on sexual assault and domestic violence issues
- April 26-27, 2018 – Attended - Spring Conference, SLC
 - o 16 (+/-) training sessions on caselaw, the dark web, and sexual assault survivor story
- May 3, 2018 – Presenter – Strangulation Awareness Training, Price UT
 - o 1 hr training; 35 (estimate) advocate/law enforcement attendees
- May 7, 2018 – Legislative Update Farmington, UT
 - o 2 hr training; 7 law enforcement attendees
- May 8, 2018 – Legislative Update, Provo UT
 - o 2 hr training; 27 law enforcement attendees
- May 10, 2018 – Regional Legislative Update, Tooele UT
 - o 2 hr training; 26 law enforcement and 1 prosecution
- May 17, 2018 - Attended – Trauma Training w/Donna Kelly, Ogden PD
 - o 1.0 hr of training (arrived late)
- May 21, 2018 – Presenter - Regional Legislative Update, Manti UT
 - o 2 hr training; 22 attendees
- May 22, 2018 – Presenter - Regional Legislative Update, Panguitch UT
 - o 2 hr training; 4 attendees
- May 22, 2018 – Presenter - Regional Legislative Update, Kanab UT
 - o 2 hr training; 12 law enforcement and 3 prosecution
- May 23, 2018 – Presenter - Regional Legislative Update, Cedar City UT
 - o 2 hr training; 16 law enforcement and 2 prosecution
- May 24, 2018 – Presenter - Regional Legislative Update, Beaver UT
 - o 2 hr training; 23 law enforcement and 1 judge
- May 29, 2018 – Presenter HB200 – UTA PD, SLC
 - o 2 hr training; 37 law enforcement
- May 30, 2018 – Presenter HB200 – SBI/UHP, SLC
 - o 2 hr training; 44 law enforcement
- May 30, 2018 – Presenter HB200 – Granite School District PD, Murray
 - o 2 hr training; 20 law enforcement
- May 31, 2018 – Presenter DV101 – P.O.S.T., Sandy
 - o 4 hr training; 50 law enforcement trainees
- June 5, 2018 – Presenter - Regional Legislative Update, Vernal UT
 - o 2 hr training, 46 law enforcement and 2 prosecution
- June 5, 2018 – Presenter - Regional Legislative Update, Duchesne UT
 - o 2 hr training; 9 law enforcement and 2 prosecution

- June 6, 2018 – Presenter - Regional Legislative Update, Price UT
 - o 1.5 hr training, 24 law enforcement
- June 6, 2018 – Presenter HB200, Price UT
 - o 2 hr training, 20 law enforcement
- June 6, 2018 – Presenter - Regional Legislative Update, Castle Dale UT
 - o 2 hr training; 17 law enforcement
- June 7, 2018 – Presenter - Regional Legislative Update, Moab UT
 - o 2 hr training; 9 law enforcement and 1 prosecution staff
- June 12, 2018 – Presenter HB200 – Draper PD (2 sessions)
 - o 2 hr training (ea session); 13 law enforcement total
- June 12, 2018 – Presenter HB200 – Spanish Fork PD
 - o 2 hr training; 43 law enforcement
- June 13, 2018 – Presenter HB200 – Price PD
 - o 2 hr training; 7 law enforcement
- June 13, 2018 – Presenter HB200 – Harrisville PD, No Ogden PD
 - o 2 hr training; 17 law enforcement
- June 14, 2018 – Presenter HB200 – Orem PD (2 sessions)
 - o 2 hr training (ea session); 33 law enforcement total
- June 18-19, 2018 - Attended – Forensic Experiential Trauma Interview Training, Salem OR
 - o 16 hr training – received certification in introduction theory. The next level requires 24 hrs skill application which I do not anticipate acquiring.
- June 20-22, 2018 - Presenter – UPAA, Cedar City UT
 - o 2 hr training; 88 prosecution staff and 1 law enforcement
- June 26, 2018 – Presenter HB200 – Box Elder Co S.O., Brigham City (3 sessions)
 - o 2 hr training (ea session); ____ law enforcement...numbers pending
- June 27, 2018 – Presenter HB200 – Cache Co S.O., Logan
 - o 2 hr training; ____ law enforcement...numbers pending
- June 28, 2018 – Presenter Hb200 – Vernal Co S.O., Vernal (2 sessions)
 - o 2 hr training (ea session); ____ law enforcement...numbers pending
- June 30, 2018 – Presenter – West Jordan Advocates- Prosecutors Role
 - o 1 hr training; ____ advocate staff...numbers pending

Committees / Meetings Attended

- April 11, 2018 Met with Mara Haight, Rape Recovery Center
- April 24, 2018 Campus Sexual Violence Meeting – Heber Wells: David Jones, Dave Carlson
- May 17, 2018 UOVC – Grant Review Committee Meeting
- May 31, 2018 SBI – HB200 3day training curriculum review, Steve O’Camb
- June 25, 2018 HB200 Team Review Mtg
- June 29, 2018 UPC Meeting / SWAP

Upcoming Events/Trainings/Conferences for next Quarter, as set to date:

- July 9, 2018 Presenter HB200 – Payson, Santaquin
- July 10, 2018 Presenter HB200 – Morgan Co S.O.
- July 10, 2018 Presenter HB200 – Brigham City PD

- July 11, 2018 Presenter HB200 – Cache Co S.O.
- July 17, 2018 Presenter HB200 – Tooele Co S.O.
- July 17, 2018 Presenter HB200 – Kaysville PD
- July 18, 2018 Presenter HB200 – Tooele Co S.O.
- July 18, 2018 Presenter HB200 – Kaysville PD
- July 18, 2018 Presenter HB200 – No Ogden PD
- July 25, 2018 Presenter HB200 – Pleasant View PD
- July 26, 2018 Presenter HB200 – Orem PD (3 sessions)
- July 31, 2018 Presenter HB200 – Draper PD (2 sessions)
- Aug 8, 2018 Presenter HB200 - Weber State PD
- Aug 10, 2018 Presenter HB200 – Cottonwood Heights PD
- Aug 13-17, 2018 Attend – NDAA Sexual Assault Prosecution Training, Bellevue WA
- Aug 20-24, 2018 Faculty - Basic Prosecution Course, Logan UT
- Aug 28, 2018 Presenter HB200 – Weber Co S.O.
- Aug 28, 2018 Presenter HB200 – Syracuse PD
- Aug 29, 2018 Presenter HB200 – Syracuse PD
- Aug 29, 2018 Presenter HB200 – Weber Co S.O.
- Aug 30, 2018 Presenter HB200 – Woods Cross PD
- Aug 30, 2018 Presenter HB200 - - Park City PD
- Aug 30, 2018 Presenter HB200 – Summit Co S.O.
- Sept 4, 2018 Presenter HB200 – Roy PD
- Sept 5, 2018 Presenter HB200 – Pleasant Grove PD
- Sept 6, 2018 Presenter HB200 – Roy PD
- Sept 13, 2018 Presenter HB200 – Lone Peak PD
- Sept 20, 2018 Presenter HB200 – Woods Cross PD
- Sept 27-28, 2018 Attend SLDA Best Practices Conf - SLC

...additional HB200 trainings scheduled through January 2019.

Long Term Projects and Ideas

- HB200
 - o 3 Day Curriculum development and trainings
 - o Neurobiology script to add to POST Sex Assault online training
 - o Provide training to prosecution throughout the state re prosecuting these cases
 - o Establish training locations and dates for 2 hr training throughout the state on a regular rotating schedule
 - o Establish training locations and dates for 3 day training throughout the state on a rotating schedule
- DV 101 Boot Camp
- Revise SA Investigation and Prosecution Manual and publish on UPC Website
- Evidence Training – Short trainings on individual rules/issues at trial advocacy level
- Increase involvement and make #StartByBelieving Campaign a statewide movement

Other Notes / Comments:

The big push this quarter has been to get out to law enforcement agencies and train on trauma informed interview and investigation of sexual assault cases. As you can see that has kept me extremely busy and on the move! Overall the reception has been fabulous. Good participation. Great appreciation for the information. The Chief of a north Weber County agency said it was the best training he's had in 40 years and thanked me profusely. He indicated that there has always been an abundance of training on suspect issues but nothing that helped understand and make sense of interactions with victims.

The next quarter will be similarly filled with HB200 trainings throughout the state, as well as my receiving training on Sexual Assault put on by the NDAA, participating as faculty at the Basic Prosecution Course, and attending the Best Practices Conference by SLDA.

Tab G

PROPOSED AMENDMENTS TO UPC'S ENABLING STATUTE

67-5a-1. Utah Prosecution Council -- Duties -- Membership.

- (1) There is created within the Office of the Attorney General the Utah Prosecution Council, referred to as the council in this chapter.
- (2) The council shall:
- (a) provide training and continuing legal education for state and local prosecutors;
 - (b) provide assistance to state and local prosecutors; and
 - (c) as funds are available and as are budgeted for this purpose, provide reimbursement for unusual expenses related to prosecution for violations of state laws.
 - (d) provide training and assistance to law enforcement officers, as required elsewhere within this code.
- (3) The council shall be composed of 12 members, selected as follows:
- (a) the attorney general or a designated representative;
 - (b) the commissioner of public safety or a designated representative;
 - (c) four currently serving county or district attorneys designated by the county or district attorneys' section of the Utah Association of Counties; a county or district attorney's term expires when a successor is designated by the county or district attorneys' section or when he or she is no longer serving as a county attorney or district attorney, whichever occurs first;
 - (d) Four city prosecutors designated as follows:
 - i. Two by the Utah Municipal Attorneys Association; and
 - ii. Two by the Utah Misdemeanor Attorneys Association.
 - iii. A city prosecutor's term expires when a successor is designated by the association or when he or she is no longer employed as a city prosecutor, whichever occurs first;
 - (e) the chair of the Board of Directors of the Statewide Association of Prosecutors and Public Attorneys of Utah; and
 - (f) the chair of the governing board of the Utah Prosecutorial Assistants Association.
- (4) Council members designated in paragraphs (c) and (d) above must be approved by a majority vote of currently serving council members.

67-5a-2. Terms -- Filling vacancies -- Chair.

- (1) The term of each council member is four years, unless the term is earlier terminated by:
- (a) the authority that designated the member; or
 - (b) the member ceasing to hold the office that qualified him or her for membership; or
 - (c) voluntary resignation.
- (2) A member whose term has expired may continue, for not more than four months, to serve as a council member until a successor is selected and approved.

(3) Council members may serve for more than one successive term.

(4) When a vacancy occurs in the membership for any reason, the replacement shall be appointed for a full term that commences on the date of council approval. Such vacancy shall be filled according to the provisions of Section 67-5a-1.

(5) The council shall elect by a majority vote one of its members as chair at its first meeting and then annually.

67-5a-3. Per diem and travel expenses.

A member may not receive compensation or benefits for the member's service, but may receive per diem and travel expenses in accordance with:

(1) Section 63A-3-106;

(2) Section 63A-3-107; and

(3) rules made by the Division of Finance pursuant to Sections 63A-3-106 and 63A-3-107.

67-5a-4. Holding public employment.

A member of the council may not be disqualified as a member by holding any public office or employment, and he or she does not forfeit any office or employment due to his or her membership on the council. This section takes precedence over any conflicting state law, local ordinance, or city charter.

67-5a-5. Quorum -- Meetings.

(1) The attendance of six members at any regular or special meeting of the council constitutes a quorum. Any member may designate in writing a representative to attend any meeting. The representative's attendance shall be counted toward the quorum, and he or she may vote on any issue.

(2) A majority vote of the attending members or their representatives constituting a quorum is sufficient to carry any motion unless the council has by prior vote designated a greater percentage than a majority to sustain an action.

(3)

(a) The council shall meet at least quarterly at a time and place it designates.

(b) The chair, a majority of the members of the council, or the council director may call a special meeting at any time or place upon five days' notice to all of the members. A quorum of all members may waive notice requirements in writing.

67-5a-6. Council employees – Director, resource prosecutor(s), administrative staff -- Qualifications and compensation.

(1) The council shall appoint a director. The director is the chief administrative officer and serves at the pleasure of the council.

(a) The director shall:

- (i) be an attorney admitted to practice in the courts of the state;
- (ii) be selected on the basis of professional ability and experience in the fields of administration, prosecution, and criminal law; and
- (iii) possess an understanding of court procedures, evidence, and criminal law.

(2) The director shall appoint resource prosecutor(s), with the consent of the council. Resource prosecutors shall serve at the pleasure of the council.

(a) Resource prosecutor(s) shall:

- (i) be an attorney admitted to practice in the courts of the state;
- (ii) be selected on the basis of professional ability and experience in the fields of prosecution, and criminal law; and
- (iii) possess an understanding of court procedures, evidence, and criminal law.

(3) The director shall appoint and supervise administrative staff consistent with state personnel policy.

(4) The council shall select and establish the compensation of the director, resource prosecutors and administrative staff, consistent with state personnel policies.

67-5a-7. Responsibilities of the director.

Under the general supervision of the council and within the policies established by the council the director has the responsibility to:

(1) assign, supervise, and direct the staff of the council;

(2) implement the standards, policies, rules, and guidelines of the council;

(3) prepare and administer the budget of the council and comply with the Utah Budgetary Procedures Act;

(4) maintain liaison with governmental and other public and private groups having an interest in prosecution;

(5) organize and administer a program of training and continuing legal education for prosecutors in the state, including establishing training standards for prosecutors;

(6) ensure all statutory required training occurs; and

(7) perform other duties as assigned by the council.

67-5a-8. Administration.

(1)

(a) The administration and training costs of this chapter, including council staff compensation, shall be funded from appropriations made by the Legislature to the Office of the Attorney General for the support of the council from the Public Safety Support Account established in Section 51-9-404.

(b) Funds available from other sources may also be appropriated by the Legislature to the Office of the Attorney General for the administration of this chapter.

(2) In exercising its duties, the council shall minimize costs of administration and utilize existing training facilities and resources where possible so the greatest portion of the funds available are expended for training prosecuting attorneys.

(3) Council staff may receive per diem and travel expenses in accordance with:

(a) Section 63A-3-106;

(b) Section 63A-3-107; and

(c) rules made by the Division of Finance pursuant to Sections 63A-3-106 and 63A-3-107.